

**St. Clair County Intergovernmental Grants Department/Community Development
LEAD
POLICIES AND PROCEDURES**

PURPOSE

The St. Clair County Intergovernmental Grants Department/Community Development) will ensure units housing homeless individuals/families is free of lead hazards and/or passes clearance if lead remediation is required.

All housing under the CoC Program must meet all applicable Lead-Based Paint Requirements at 24 CFR part 35. For housing that receives operating funds but not funds for leasing or rental assistance, subparts A, B, K, and R apply. Questions regarding lead on the HQS form will be acceptable for a visual assessment.

Rental units utilizing COC/CDBG program funds will require the landlord to sign a *Disclosure Form*, provide the "Protect Your Family From Lead in Your Home" brochure and have client sign for the brochure. The property owner(s)/authorized agent agree to rent current vacant dwelling with a one-year lease.

Any inspection/assessment that warrants repairs landlord/agent/owner will be required to remediate any lead hazards. Unit must pass clearance. Once unit passes clearance the client is notified by telephone it is safe to re-occupy the unit and sends a fax/e-mail clearance notice to the Project Manager. A complete clearance report must be provided to the Owner. The owner should keep report with the other important papers concerning the lead hazard control work on the unit.

All documentation should be included in client files.